



OSCARplus User Guidelines for EE Cultivated Internship Postings

Throughout the year, internship placements are cultivated by the Office of Experiential Education (EE) and posted on OSCARplus. Only students who meet the Social Sciences internship eligibility criteria are provided access to view and apply to these postings through the OSCARplus system.

Students who find and secure their own internship must go through the Student-Initiated Internship process.

1) Login:

- Students can login to OSCARplus at <http://www.oscarplumcmaster.ca>

2) Update your profile:

- Once you have entered the system, click on **My Account** beside **Overview**.
- You will be taken to a page with your account information.
- Ensure all the information is correct and complete.
- Once your profile is updated, select **Save** at the bottom of the page to ensure all required information is saved.

3) Search for positions:

- Select **Internship & Co-op** in the grey navigation bar on your left; this should default to **Social Sciences Internships** tab.
- Once on the **Internship Home** page, select **EE Cultivated Internships-Active Postings** under the **Internship Quick Links**.
- Scroll down and review available positions by selecting **All Active Internships** under the **Additional Quick Searches** heading. Be sure to follow all application instructions for each unique posting.

Please Note: Applications will be screened for eligibility. If a student's application contains errors, omissions, or is of poor quality, it reflects negatively on the student as well as the Office of Experiential Education and will therefore NOT be passed on to the employer for consideration.